



Carbon County
Utah's Castle Country



120 East Main | Price, Utah 84501 | (435) 636-3260

Application for a Building Permit in Helper City



CARBON COUNTY BUILDING DEPARTMENT

Ryan Monson, Building Inspector
435-636-3745

Todd Thorne, Director of Building
435-636-3261

Doris Johnson, Administrative Assistant
435-636-3260

**APPLICATION PROCESS FOR A
BUILDING, ELECTRICAL, MECHANICAL OR PLUMBING PERMIT**

Within Helper, all improvements, additions or new construction must comply with the Helper Land Use Code. Work exempt from a permit includes:

Sheds and structures under 200 square feet, or less
Fences not over 6 feet high
Retaining walls that are not over 4 feet high from bottom of footing to top of wall
Sidewalks and driveways
Painting papering, tiling, carpeting, cabinets, counter tops, and similar finish work
Prefabricated swimming pools less than 24 inches deep
Swings and playground equipment
Window awnings supported by an exterior wall

The applicant shall request an Application Permit package for building, electrical, mechanical, or plumbing permit from the Carbon County Building Department located behind the Carbon County Courthouse, at 65 South 100 East, Price, Utah, 84501; Telephone (435) 636-3260. We are on the internet at www.carbon.utah.gov Go to Departments, then Planning & Building.

Once the applicant submits the application, plans and site plan to the Carbon County Building Department, Carbon County will scan and e-mail the information to the Helper Planning Administrator to insure that it meets the Helper Land Use Code. Helper will complete its review within five (5) days after receipt from Carbon County. Some projects may require review and approval of the Planning Commission. If Helper approves the application, the Carbon County Building Department will perform a plan review and issue the permit, normally within 15 working days from the date all information is received.

If Helper disapproves the application, they will list or note the deficiencies in the application. The applicant shall correct the deficiencies and resubmit the application to the Carbon County Building Department. The Carbon County Building Department will resubmit the application package to Helper for review. If the applicant does not want to correct the deficiencies he/she can request a hearing with the Helper Board of Adjustments.

Below are the names and telephone numbers for Helper City:

Jona Skerl
435-472-5391
jonaskerl@helpercite.net

Joan Burgess
435-472-5391
jburgess@helpercite.net

CARBON COUNTY BUILDING DEPARTMENT

Helper New Home, Cabin or Commercial Building Checklist

PLEASE SUBMIT THE FOLLOWING FOR YOUR PERMIT:

- Completed and signed permit application, including the contractor's name and license number, or:
- A signed and notarized Owner/Builder Certification Form, if you are a do-it yourself home builder.
- A site plan drawn to scale on 8 ½" x 11" paper showing lot shape and dimensions, showing the street, front of the lot you are building on, and the setbacks to property lines of all existing and proposed structures, utilities.
- 2 sets of plans drawn to scale (not less than 1/4" = 1') showing:
 - a. Footing and foundation plan.
 - b. Wall framing, columns and beams with sizes – a cross section is preferred.
 - c. Floor framing, girder, joist and blocking sizes and spans.
 - d. Roof framing/rafter size and span or stamped truss sheet details (truss sheets may be deferred if on plan)
 - e. Electrical plan.
 - f. Plumbing plan.
 - g. Heating cooling and ventilation plans with cooling and heat loss calculations/ energy code compliance for Zone 6.
 - h. Gas pipe sizing calculations.
 - i. Any other plans, data or information required by the Building Official, particularly for commercial projects.
 - j. Manufactured Home permit applications shall also include Manufacturer's engineered footing and foundation plan, or IRC approved foundation design, tie down plan, column and beam sizes & spans if used. For site-built additions such as a porch, deck or garage: footing, foundation, wall and roof framing or truss design sheets as applicable, along with any electrical, plumbing, heating plans. The floor plan with year, make, model, serial numbers for all sections along with dimensions of the home. Original factory tags must be in place. Engineered **WET** stamped plans are required for manufactured homes on a basement. **No home manufactured prior to June of 1976 will be approved.**
- Engineered **WET** stamped plans are required for all Commercial buildings and foundations for conventional frame homes in the Scofield area **D0** Seismic zone. Homes in this seismic zone are required to be engineered also. Copies will not be accepted. Engineered plans shall be sealed and signed by registered Utah Architects and/or Professional Engineers. The Engineer shall be trained in the particular discipline, i.e.: Electrical, Plumbing, Mechanical, or Structural, that is being designed and sealed.

The County will obtain approval from Helper City. This will include zoning approval and may require you to pay fees for water and sewer connections.

NO APPLICATIONS WILL BE ACCEPTED WITHOUT ALL OF THE ITEMS LISTED ABOVE. 15 BUSINESS DAYS ARE NORMALLY REQUIRED TO PROCESS YOUR APPLICATION FOR APPROVAL

PERMIT # _____
 DATE ISSUED: _____



CARBON COUNTY BUILDING DEPT.
 751 E. 100 N. #2600 Price, UT 84501 P: 435.636.3260 • F: 435.636.3264 Email: planning@carbon.utah.gov

THIS SIDE FOR OFFICE USE ONLY

Zoning District: _____ Date Site Plan Rcv'd: _____
 Flood Zone: A _____ AE _____ B _____ C _____ D _____ X _____
 Site Plan Approved By: _____
 Date: _____
 Special Zoning Conditions: _____

 Date Building Plans Rcv'd: _____
 Date Electronic Plans Rcv'd: _____

Water Right or Connection:	Individual Wastewater Disposal:
<input type="checkbox"/> Central Culinary <input type="checkbox"/> PRWID <input type="checkbox"/> Well / Spring <input type="checkbox"/> State <input type="checkbox"/> Cistern <input type="checkbox"/> Scofield SSD <input type="checkbox"/> Other _____ Date / #: _____	<input type="checkbox"/> Sewer <input type="checkbox"/> PRWID <input type="checkbox"/> Septic <input type="checkbox"/> SEUHD <input type="checkbox"/> Other _____ Date / #: _____

Residential _____ Commercial _____
 Occupancy: A B E F H I M R S U Div: _____
 Type of Construction: I II III IV V HT-A-B _____ Hour

Special Conditions of Permit/Special Inspector Requirements:

Size of Building is Square Feet:	_____
Standard Valuation	\$ _____
Valuation for Permit	\$ _____
Demolition Fee:	\$ _____
Permit Fee:	\$ _____
1% Utah Surcharge	\$ _____
65% Plan Check Fee:	\$ _____
Less:	\$ _____
Special Investigation Fee:	\$ _____
R.U.:	\$ _____
TOTAL	\$ _____

Approved: _____ Date: _____

Notice - The valuation County used to calculate this permit fee is different than the appraised value used by the County Assessor for taxable value. This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work is suspended or abandoned for a period of 180 days at any time after work is commenced. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not.

Decisions relative to this application are subject to review by the County entity issuing this building permit and appeal under the International Building Code and International Residential Code as adopted by the Legislature.

APPLICATION FOR PERMIT
BUILDING, ELECTRICAL, MECHANICAL, PLUMBING
APPROVAL OF PERMIT MAY REQUIRE 15 BUSINESS DAYS

APPLICANT COMPLETES THIS SIDE

LOCATION	JOB ADDRESS: _____
	SUBDIVISION: _____
	LOT: _____ PARCEL # _____

OWNER / BUILDER YES NO If yes, Owner/Builder form attached

OWNER	NAME: _____
	MAIL ADDRESS: _____
	PHONE: _____
	EMAIL: _____

GENERAL CONTRACTOR	NAME: _____
	LICENSE #: _____
	PHONE: _____
	EMAIL: _____

ELECTRICAL CONTRACTOR	NAME: _____
	LICENSE #: _____
	PHONE: _____

PLUMBING CONTRACTOR	NAME: _____
	LICENSE #: _____
	PHONE: _____

MECHANICAL CONTRACTOR	NAME: _____
	LICENSE #: _____
	PHONE: _____

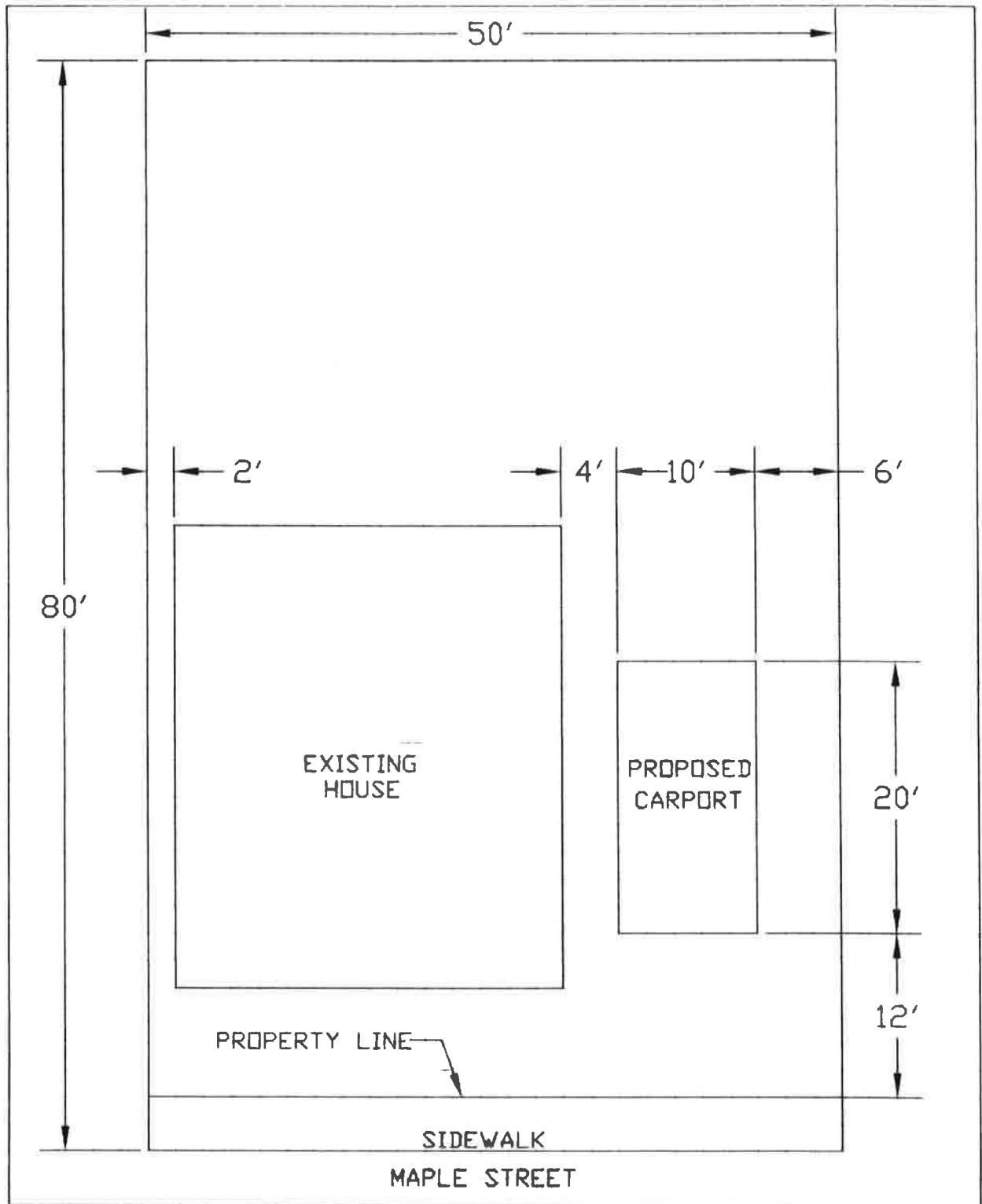
PROPOSED WORK	<table border="0"> <tr> <td>New Addition</td> <td>Remodel Repair/Replace</td> <td>Move Demolish</td> <td>Convert Use Sign</td> </tr> </table>	New Addition	Remodel Repair/Replace	Move Demolish	Convert Use Sign
	New Addition	Remodel Repair/Replace	Move Demolish	Convert Use Sign	
	BRIEF DESCRIPTION OF PROJECT:				
_____ _____ _____					

REQUIRED SIGNATURES:

I hereby acknowledge that I have read this application and state that the above is correct and agree to comply with all City and/or County Ordinances and State Laws regulating building construction, zoning and sanitation.

<input checked="" type="checkbox"/>	Signature of Contractor or Authorized Agent	Date
<input checked="" type="checkbox"/>	Signature of Owner REQUIRED	Date

SAMPLE SITE PLAN



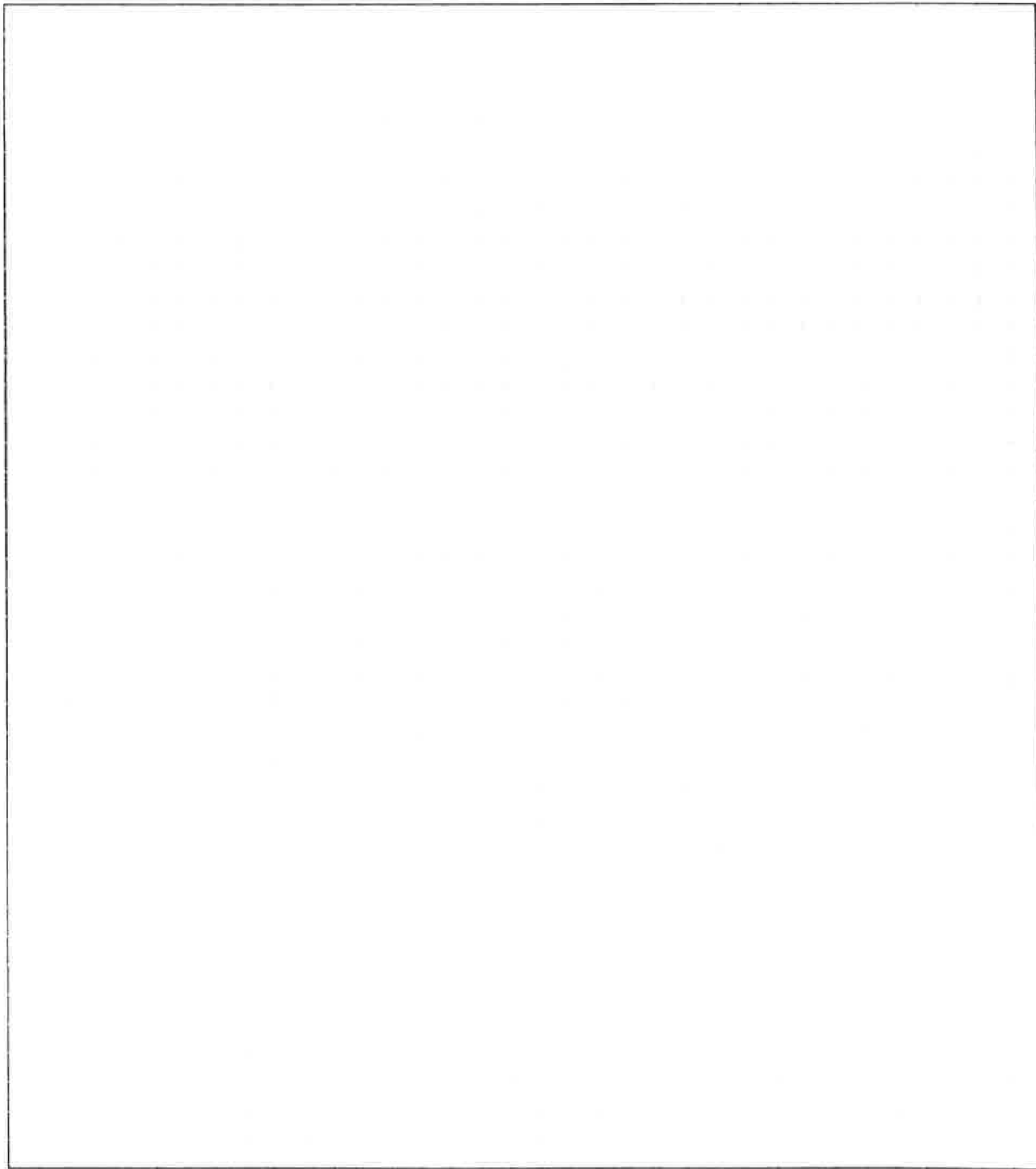
SCALE: 1' = 10'

NAME: JOE SMITH
ADDRESS: 26 MAPLE STREET

PAGE: _____
NO. _____

HELPER CITY BUILDING PERMIT

Plot the construction planned for this permit, show distances from property lines and dimensions of buildings to be constructed.

A large, empty rectangular box with a thin black border, intended for the applicant to draw and plot the construction plans, including property lines and building dimensions.

SCALE: _____

NAME: _____
ADDRESS: _____